

Approved For Release 2000/08/03 : CIA-RDP72-00450R000100320012-4

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Persons Designated to be Responsible for Records Management Functions in the  
DDP Area

*Rec. Mgmt. Unit - 1*  
*Staff for*  
*7/10/03*

<u>Operating Office</u>	<u>Title of Position</u>	<u>Position Number</u>	<u>Grade</u>	<u>Career Service</u>	<u>Incumbent</u>	<u>Grade</u>
25X1A6a	Records Mgmt. Officer	0026	11	D	25X1A9a	9 11
	Records Mgmt. Officer	0007	11	D		11
	Records Mgmt. Officer	0330	12	D		13
	Records Mgmt. Analyst	1654	9	D		11
	Records Mgmt. Officer	1611	11	D		11
	Records Mgmt. Officer	2461	11	D		11
	Records Mgmt. Officer	3361	9	D		9
	Records Mgmt. Officer	3353	9	D		9
	Records Mgmt. Officer		7	D		7
	Records Mgmt. Assistant	3609	9	D		11
	Records Mgmt. Officer	0135	11	SA		12

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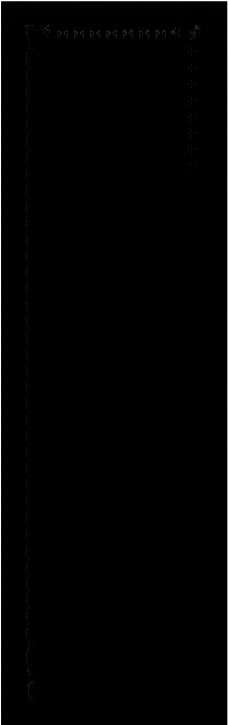
Operating Office  
25X1A6a

<u>Title of Position</u>	<u>Position Number</u>	<u>Grade</u>	<u>Career Service</u>	<u>Incumbent</u>	<u>Grade</u>
Records Mgmt. Officer	1245	11		Vacancy	12
No Position Established					
Records Mgmt. Officer	0612	11	D		11 13
Records Mgmt. Officer	0510	9	D		8
Records Mgmt. Officer	06510	9	D		9
Records Mgmt. Officer			D		6
Area Records Officer	0300	9	D		8
Area Records Officer	0447	9	D		11
Records Mgmt. Analyst	0552	7/9	D		9 15
No Position Established					
Records Mgmt. Officer	0392	11	D		7

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TSD	Records Mgmt. Officer	0548	9	SA		9	
CCD	No Position Established						
WPS						25X1A9a	
RI	Records Mgmt. Officer	0015	13				
	Records Mgmt. Analyst	0016	11	D		11	
	Records Mgmt. Analyst		12	D		12	
DPD	Records Management Analyst	0135	9	D		9	
PG	No Position Established					14	
PC							
OP/Serv	Records Mgmt. Officer	2349	15	D		15	
	Records Mgmt. Officer	2350	13	D	13		

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<u>Operating Office</u>	<u>Title of Position</u>	<u>Position Number</u>	<u>Grade</u>	<u>Career Service</u>	<u>Incumbent Name</u>	<u>Grade</u>	<u>Records Holdings</u>	<u>% of Total Time on Records Mgmt.</u>
Logistics	Rec. Mgmt. Officer	0945	11	SA		11	4,942	100
	Rec. Mgmt. Analyst	0946	9	SL		9		
Comptroller	Rec. Mgmt. Officer	0308	12	SF		12	4,118	100
Personnel	Rec. Mgmt. Officer	0252	11	SP		11	2,748	100
Security	Rec. Mgmt. Officer		12	SA		12	7,834	
Training	Area Rec. Officer.	0900	11	SA		12	7,001	85
Medical	Area Rec. Officer						548	15
General Counsel	Area Rec. Officer						676	5
Audit	Area Rec. Officer						50	1
Communications	Area Rec. Officer						3,303	15
	Rec. Mgmt. Officer	2309	9	SC	8			

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	Rec. Mgmt. Analyst	2204	7	SC				
Management Staff	Rec. Mgmt. Analyst		11	SA				1 25X1A9a
	Area Rec. Officer							
* Executive Registry								10

- \* Records Management Functions performed in addition to other basic requirements for the primary position.
- \*\* Records Management Functions performed in addition to the basic requirements of Supervising the Registry Operations.
- \*\*\* This position is basically concerned with the supervision of Registry Functions.

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